



UIL MUSIC REGION XIV

is pleased to announce the addition of the new position of Assistant Executive Secretary. Region 14 will be seeking a knowledgeable, organized, and music contest/evaluation experienced person to provide assistance with the day-to-day operations of UIL Music Region 14 as well as preparation for and on-site supervision of Region 14 Music Contests and Evaluations.

The position will report directly to the UIL Music Region 14 Executive Secretary.

Duties and Responsibilities will include, but not be limited to, the following:

- Securing Adjudicators for Region music events
- Making travel and lodging arrangements for Adjudicators
- Preparing and disseminating information to both music teachers and judges
- Posting information on the Region website
- Supervising the operations of designated Region 14 Contests and Evaluations onsite
- Other duties as assigned by the Region 14 Executive Secretary

A monthly stipend will be paid based on experience and skill, to be determined by the UIL Region Music Executive Committee, commensurate with other UIL Assistant Executive Secretaries throughout the State of Texas. An additional stipend will also be paid for each onsite music event supervised, and also the standard travel allowance for business on behalf of the Region.

As stated in the UIL C&CR, all UIL Region personnel are hired as contracted labor and are not classified as employees of the University Interscholastic League.

For more information on the application process, contact Executive Secretary Bill Cason at 361-946-6432, or email at UILMusicRegion14@gmail.com.